

Board of Selectmen  
Minutes of May 14, 2007  
Approved June 1, 2007

**I. Call to Order**

Chair Creighton called the meeting to order at 7:00 p.m. Also present were Selectmen Gould and Salomon, Interim Town Administrator Philip Munck and members of the public.

**II. Selectmen Items**

- a. Old Home Day 2007. Thomas McManus told the Board that the 2007 Old Home Day would be June 16 and described the activities associated with the road race. The Board discussed the payment of special police detail expenses with Mr. McManus and Police Chief Paige. It was determined that the Road Race should pay for its expenses which includes the special detail officers.
- b. NOAA Broad Area Announcement (BAA) grant application support. Planning Board Chairman Phillip Wilson explained that the BAA represents a billion dollar pool of funds for the preservation and the expenditures from the North Hampton Forever land acquisition could be used to match up to \$3.5 million for additional preservation activities. He said that the actual grant application is being made by the Trust for Public Land and asked that the Board of Selectmen support the application. He said that the support does not obligate the Town for any cash expenditures.

**Moved by Mr. Salomon, seconded by Mr. Gould that Chair Creighton sign a letter of support as requested by Mr. Wilson. Carried unanimously.**

- c. Town Administrator Recruitment. The Board discussed the development of the job description for the full time Town Administrator and the process to be used to advertise and interview for the position. The Board agreed that input had been obtain from all members of the Board and a number of other Town officials and that the final draft should now be prepared by Chair Creighton and Mr. Munck. Ms. Creighton requested that Mr. Wilson, a former Human Resource Director, assist in the process. The Board requested Mr. Munck to obtain price proposals from LGC and MRI for a revised recruitment process based on standard recruitment procedures. The objective is to obtain proposals for the same scope of work even though the scope may be modified later in the recruitment process.
- d. State Adequate Education Funding. The Board discussed the progress of various bills through the Legislature relating to state funding of education. It was the consensus of the Board that the Town will not support the currently proposed Constitutional Amendment and Concurrent Resolution 18 unless it provides for

100% funding of an adequate education by the state from a revenue source other than the property tax.

e. 2007 Beach Parking Space Lease. The Board discussed the price increase for leasing parking spaces at North Hampton State Beach. The total rental charge will be \$8,500 that is up from \$7,000 last year.

f. Emergency Planning Administrative Grant. Fire Chief Thomas Lambert informed the Board that a grant of \$4,500 applied for a year ago has been offered the Town to assist with typing and printing the update to the Emergency Plan.

**Moved by Mr. Salomon, seconded by Mr. Gould that the Town accept the grant pursuant to RSA 31:95(b). Carried unanimously.**

g. Fire Department Organization & Staffing Study. The Board review and discussed the three responses to its request for proposals to perform an organizational and staffing study of the Fire Department. The Board, Fire Chief Lambert and Planning Board Chair, Mr. Phil Wilson discussed the strengths and weaknesses of each proposal in terms of what was most likely to result in the study needed by the Town. Should the motion also mention the exclusion of representation from the Town Chief Lambert was concerned about?

**Moved by Mr. Gould, seconded by Mr. Salomon that the study contract be awarded to Municipal Resources Inc., of Meredith, NH, to include the potential for integration of the Fire and Police Departments into a public safety department. Carried unanimously**

h. Street Mapping and Numbering. Following up on the 2006 discussion, Chief Lambert told the Board that the Town has been asked to supply a letter requesting state assistance in determining street numbering for Enhanced 911 service. The Board agreed that the Chair should execute a letter of request.

i. Recycling Committee. Chair Creighton gave the Board a list of individuals who expressed an interest in serving on the recycling committee.

**Moved by Mr. Gould, seconded by Mr. Salomon that the following persons be appointed to the Recycling Committee:**

**Laurel Pohl**

**Hope Miller**

**Alan Bucklin**

**Brian Chevalier**

**Carried unanimously**

### **III. Administration/Business**

a. Cherry Road Recycling Center. The Board reviewed and approved a memorandum from Mr. Munck detailing the findings of the Board at its tour of the site on May 2, 2007. The Board accepted his recommendations with the addition that there should be some planting in areas that were cleared to evaluate the site's potential as a highway garage. The Board discussed the hours of operation at the stump dump/recycling center and made no changes in them.

b. Next Meeting Date. The next scheduled meeting date, the second Monday in May, will be on Memorial Day. The Board decided to cancel that meeting and schedule a meeting for 9 a.m., Friday, June 1, 2007, in its place.

c. Minutes.

**Moved by Mr. Gould, seconded by Mr. Salomon that the minutes of the meetings of April 23, 2007, and May 2, 2007, be approved as submitted.**

#### **IV. Adjournment**

At 10:15 p.m., moved by Mr. Salomon, seconded by Mr. Gould to adjourn. Motion carried unanimously.

Respectfully submitted,

Philip Munck  
Interim Town Administrator